



JOB DESCRIPTION CLASS TEACHER

This school is committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.

As a Main Scale Pay Range teacher you are required to be competent in all elements of the Teacher Standards, to discharge the Teachers Responsibilities as set out in Part 6 Contractual Framework for Teachers of the School Teachers Pay and Conditions Document 2013, and as may be amended by subsequent Documents, and to act in accordance with the school's ethos, policies and practices, under the direction of the Headteacher:

1. Teaching

- 1.1 Plan and teach lessons and sequences of lessons to the class(es) you are assigned to teach within the context of the school's plans, curriculum and schemes of work in order to achieve target levels of pupil attainment, progress and outcomes;
- 1.2 Use teaching methods which capture pupils' interest and maintain their engagement;
- 1.3 Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils;
- 1.4 Set and mark learning completed by the pupil in school and elsewhere in line with the school's marking policy;
- 1.5 Participate in arrangements for preparing pupils for external examinations;
- 1.6 Be familiar with the SEN Code of Practice and, as part of the responsibilities under the Code, create and review Individual Education Plans;
- 1.7 Evaluate your own teaching critically and use this to improve your effectiveness.

2. Whole school organisation, strategy and development

- 2.1 Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's ethos and aims;

- 2.2 Attend staff meetings, key stage meetings and other training and engage in the ongoing process of professional development;
- 2.3 Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.

3. Health, safety and discipline

- 3.1 Promote the safety and well-being of pupils in accordance with the school's Child Protection and other relevant policies.
 - 3.1.1 Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through the implementation of the St Anne's Spirit.

4. Management of staff and resources

- 4.1 Direct and supervise support staff assigned to you and, where appropriate, other teachers.
- 4.2 Deploy resources delegated to you in accordance with school policies.

5. Professional development

- 5.1 Participate in arrangements for the appraisal and review of your own performance and, where appropriate, that of other teachers and support staff.
- 5.2 Participate in arrangements for your own further training and professional development and, where appropriate, that of other teachers and support staff including induction.

6. Communication

- 6.1 Communicate with pupils, parents and carers in accordance with the school ethos, policies and practice;
- 6.2 Operate an 'open door policy' and being proactive in approaching and communicating with parents and carers;
- 6.3 Contribute to events that provide parents with an understanding of school practices.

7. Working with colleagues and other relevant professionals

- 7.1 Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- 7.2 Participating in administrative and organisational tasks, including the direction or supervision of persons providing support for the teachers in the school, which require the exercise of your professional skills and judgment.

8. Fulfil wider professional responsibilities

- 8.1 To be fully supportive of our Church school distinctiveness and Christian identity, taking part in a range of associated activities, including leading Collective Worship.
- 8.2 Make a positive contribution to the wider life and ethos of the school;

This job description and related documents provide the standards and framework for the Performance Management of a Main Scale Teacher.